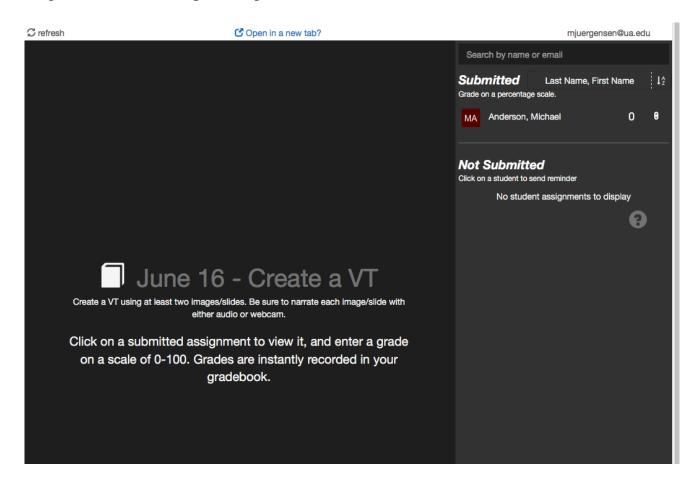**Grading Student Work**

As soon as students click "Submit Assignment," you will be able to grade their work. That grade will automatically post to the Grade Center.

When you're ready to grade a VT assignment, return to your course and click on the VT link for the assignment. This will open the grader.

Click on a student's name on the right to see that student's submission. You can click on each comment below his or her name individually to jump directly to it. Enter a grade on a percentage scale (0-100), and hit "Enter."

If you have students who have not yet submitted their assignments, click on the "Remind" button to send them an email reminder. Click "Remind all students" to send an email to everyone who has not yet submitted.

Grading Student Work (continued)

Notes:
- If you have set the assignment to be worth less than 100 points, ***still grade it on a scale of 0-100***. The score will be adjusted accordingly in Grade Center.
- Assignment due dates do not save within Blackboard.
- You cannot have a link break or hyperlinked item in the description of any link.
- Submitted assignments do not show up in the "Needs Grading" area of the Grade Center.

For more details about using VoiceThread within Blackboard, see VoiceThead support here: VT in your Learning Management System.

For more information, contact the Faculty Resource Center at 205.348.3532
or frc@ua.edu
or visit our website at http://frc.ua.edu.

Last updated 20 June 2016