

## VoiceThread for Blackboard – Grading Student Work

### Grading Student Work

As soon as students click “Submit Assignment,” you will be able to grade their work. That grade will automatically post to the Grade Center.

When you’re ready to grade a VT assignment, return to your course and click on the VT link for the assignment. This will open the grader.

refresh Open in a new tab mjuergensen@ua.edu

Search by name or email

**Submitted** Last Name, First Name ↓↑  
Grade on a percentage scale.

MA	Anderson, Michael	0	0
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**Not Submitted**  
Click on a student to send reminder

No student assignments to display

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**June 16 - Create a VT**  
Create a VT using at least two images/slides. Be sure to narrate each image/slide with either audio or webcam.

Click on a submitted assignment to view it, and enter a grade on a scale of 0-100. Grades are instantly recorded in your gradebook.

Click on a student’s name on the right to see that student’s submission. You can click on each comment below his or her name individually to jump directly to it. Enter a grade on a percentage scale (0-100), and hit “Enter.”

If you have students who have not yet submitted their assignments, click on the “Remind” button to send them an email reminder. Click “Remind all students” to send an email to everyone who has not yet submitted.

## Grading Student Work (continued)

### Notes:

- If you have set the assignment to be worth less than 100 points, ***still grade it on a scale of 0-100***. The score will be adjusted accordingly in Grade Center.
- Assignment due dates do not save within Blackboard.
- You cannot have a link break or hyperlinked item in the description of any link.
- Submitted assignments do not show up in the “Needs Grading” area of the Grade Center.

For more details about using VoiceThread within Blackboard, see VoiceThread support here: VT in your Learning Management System.

For more information, contact the Faculty Resource Center at 205.348.3532  
or [frc@ua.edu](mailto:frc@ua.edu)  
or visit our website at <http://frc.ua.edu>.

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